

## Forest Hill Public Schools

Forest Hills Public Schools and The Christman Company will receive sealed proposals for the Northern High School Site Improvements no later than Thursday, March 19, 2009 at 1:30 p.m. Proposals should be addressed to Thomas Walters, Director of Energy Management and delivered to Forest Hills Public Schools Administration Building, Conference Room, 6590 Cascade Road SE, Grand Rapids, MI 49546. All proposals will be publicly opened.

Duplicate proposals shall be submitted to the Construction Manager at the above address on the proposal form provided, in a sealed envelope clearly marked **WORK CATEGORY NO. \_\_\_\_** and shall be identified with the project name and the bidder's name and address.

All contractors bidding on work must be bondable and must list with their bid the cost for furnishing a Co-Obligee Labor and Material Payment Bond and a Co-Obligee Performance Bond. On the proposal form the contractor will identify a cost to be added to their bid should bonds be required.

Pre-bid conference conducted by the Construction Manager will be held Thursday, March 12, 2009 at 4:30 pm located at Northern High School, Auditorium, 3801 Leonard Street NE, Grand Rapids, MI 49525. It is strongly recommended that contractors attend the pre-bid conference.

Contract documents may be obtained after Tuesday, March 3, 2009 at The Christman Company's Forest Hills Public Schools Site Office, 3801 Leonard Street NE, Grand Rapids, MI 49525.

All questions are to be directed to the Construction Manager at the Forest Hills Public Schools Site Office, 3801 Leonard Street NE, Grand Rapids, MI 49525, attention Karen Karppinen, 616-608-0269. Bidders are instructed not to call either the Owner or Architect for clarification of the bidding documents. Questions shall be submitted in writing or e-mailed to [karen.karppinen@christmanco.com](mailto:karen.karppinen@christmanco.com).

Each Proposal shall be accompanied by a certified check, cashiers' check, money order, or bid bond made payable to The Christman Company in an amount not less than five percent (5%) of the base bid as a bid security. The Bid Security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee shall be forfeited to the Owner if the successful Bidder fails to enter into a contract and furnish required bonds and insurance within 30 days after award of contracts.

All proposals submitted shall remain valid for a period of sixty (60) days after the bid date. The Owner, Architect and Construction Manager reserve the right to waive any irregularities, reject any or all proposals, or accept any proposal which, in their opinion, will serve their best interest.